

Appendix 2 Business Case Appraisal Assessment and Weightings			
Assessment	Features of Strong Projects	Features of Weak Projects	Weight
Impact: The project will make explicit contributions to the Council's plans and strategies and will ensure compliance with external requirements			
Impact on Corporate Plan	Clear links to corporate plan that demonstrate how the project will contribute to strategic objectives.	Links are not clear and the relationship to strategic objectives is vague.	3.0
Impact on Service Plans	Clear links to service plans that demonstrate how the project will contribute to service priorities.	Links are not clear and the relationship to service priorities is vague.	0.4
Impact on Area Plans	Clear links to area plans that demonstrate how the project will contribute to area priorities.	Links are not clear and the relationship to area priorities is vague.	0.4
Impact on Corporate Strategies	Clear links to identified corporate strategies that demonstrate how the project contributes to these.	Links are not clear and the contribution of the project is vague.	0.4
Impact on Carbon Management Plan	Clear links identified to carbon management plan that demonstrate how the project contributes to the plan.	Links are not clear and the contribution of the project is vague.	0.4
Impact on Compliance with Legal and National Priorities.	Compliance and national priorities clearly identified and the relationship of the project clearly demonstrated.	Vague reference to compliance issues and national priorities without specific identification of relationships.	0.4
Affordability: The project is an acceptable and prudent financial investment for the Council and the Council can sustain the on-going running costs.			
Capital costs are affordable	Net capital costs are low.	Net capital costs are high.	1.0
On-going revenue costs are affordable	Net revenue costs are low	Net revenue costs are high.	1.0
External funding leveraged by the project	Significant external funding levered in	No external funding levered in.	0.5
Deliverability: The project can be delivered successfully.			
Timescales for delivery	The timescale for delivery is clearly stated and is acceptable.	The timescale for delivery is not clearly stated or is unacceptable.	0.42
Management	The management	The management	0.42

arrangements to deliver project	arrangements for the project are clearly stated and are acceptable.	arrangements for the project are not clearly stated or are unacceptable.	
Residual/knock on consequences	The residual or knock on consequences of the project are clearly stated and are acceptable.	The residual or knock on consequences of the project are not clearly stated or are unacceptable.	0.41
Risk: Progressing the project does not expose the Council to unacceptable risk.			
What are impact risks	The risks of not making the intended impact as outlined above have been identified and are assessed as limited.	The risks of not making the intended impact as outlined above have not been identified or are assessed as significant.	0.25
What are delivery risks	The timescale, management arrangements and residual or knock on consequences have been robustly constructed and the related risks are clearly identified and are limited.	The timescale, management arrangements and residual or knock on consequences have only been compiled on a vague basis or not clearly identified or there are significant or unpredictable risks.	0.25
What are affordability risks	Robust estimates of capital and revenue cost have been made and external funding is secured. Risks have been clearly identified and assessed.	Only preliminary estimates of capital and revenue cost have been made and external funding is anticipated rather than secured. No clear assessment has been made of the financial impact of risks.	0.25
Risk Management arrangements	Robust strategies and arrangements to identify, manage and control risk developed.	No clear arrangements to manage risk	0.25
What are the risks of not proceeding with the project.	An assessment of these has been made and evidenced and there is significant risk of not proceeding with the project.	No assessment made or only vague references or limited risk of not proceeding with the project.	0.25